DIAC

Delhi International Arbitration Centre

No. 02 /DIAC/DHC/2026 dated: 08.05.2026

CIRCULAR

Issuance of certified copies of arbitral record and production of record before the Courts

In continuation of Circular No. 03/DIAC/DHC/2025 dated 12.08.2025, on the captioned subject, the directions issued by the Hon'ble Arbitration Committee, from time to time, regarding issuance of certified copies of the arbitral record and production of record before the courts are summarized below:

- The Arbitral Tribunal is the custodian of the original record.
- No original document shall be filed with DIAC.
- Certified copies of the arbitral record shall be issued by the Arbitral Tribunal.
- Upon termination of the arbitration proceedings, the Arbitral Tribunal may handover the original record to either of the parties. In that case, it shall issue directions to the party, to which the original record has been handed over, to furnish one digital copy each, of the entire record, to the Arbitral Tribunal, DIAC and all other parties. The digital copies shall be digitally signed by the Arbitral Tribunal.
- The Arbitral Tribunal shall make appropriate arrangement at its end for production of the arbitral record before the courts.

(Sandeep Garg)
Coordinator, DIAC

No. 3-6/DIAC/DHC/2026 dated 08.05.2026.

Copy be sent to the following for information and necessary action:

(a) All the Joint Registrars and Addl. Coordinators, DIAC
(b) The Chief Counsel and all the Deputy Counsels, DIAC
(c) The AOJ, all the Case Managers and Personal Assistants, DIAC
(d) Guard file

(Abhishek Kumar)
Administrative Officer (Judicial), DIAC

DELHI INTERNATIONAL ARBITRATION CENTRE (DIAC) HIGH COURT OF DELHI

NEW DELHI (DIAC Secretariat)

No. 03 /DIAC/DHC/2025

Dated: 12/08/2025

CIRCULAR

Reference is made to the minutes of meeting and the resolution passed therein by the Hon'ble Arbitration Committee, Delhi International Arbitration Centre in its meeting held on 18th January, 2021 and 5th September, 2019-

Minutes of Meeting of the Arbitration Committee of the Delhi International Arbitration Centre (DIAC) held on 18th January, 2021		
S.no	**Agenda**	**Minutes**
3.	To consider whether Rule 27(9) in the old rules should be in the DIAC (Arbitration Proceedings) Rules, 2018 with regard to the disposal of original arbitral record after passing of Award	Rule 27 (9) of Old DAC (Arbitration Proceedings) Rules stipulates as under: *'On termination of the proceedings, the Arbitrator may pass a direction and hand over the original record along with the proceedings, to either of the parties, as he may deem fit and proper, subject to submission of digitized version of the entire record and proceedings by the concerned party, one copy each, for the Arbitrator, for the Centre and for the other party(ies). Such copies shall be signed digitally."* **It has been unanimously resolved that the original records be maintained by the Ld. Arbitrators in the above said manner.**

Minutes of Meeting of the Arbitration Committee of the Delhi International Arbitration Centre (DIAC) held on 5th September, 2019		
S.no	**Agenda**	**Minutes**
9.	To consider- b) Proposal of retaining of original arbitral record at DIAC and forwarding the copy of the original arbitral proceedings to the Arbitrators.	b) It was resolved that parties be informed that no original document(s) shall henceforth be filed in the DIAC. If required, the parties may be asked to give inspection of the same at relevant time.

All Deputy Counsels, Case Managers, and Reception staff are hereby directed to strictly comply with the decisions issued by the Hon'ble Arbitration Committee.

The Deputy Counsels are also directed to bring these decisions to the knowledge of the Ld. Arbitrator and Counsels/Parties as and when the need arises.

Dr. Sumedh K. Sethi (DHJS)

Coordinator