



<b>Please fill as per category applicable:</b>	
<b>Former Judge</b>	
➤ Date of Superannuation	
➤ Last position held	
<b>Senior Advocate</b>	
➤ Date of notification of being designated as Senior Advocate	
<b>Advocate</b>	
➤ Enrolment number, date of enrolment and years of standing at the Bar	
➤ Whether having minimum ten years of practice experience as an advocate as on date of application? (Yes/No)	
➤ Whether the applicant has appeared in atleast 10(ten) commercial cases before Hon'ble Supreme Court or Hon'ble High Court(s) or in Arbitral proceedings or has acted as an Arbitrator, within the last two years immediately preceding the date of application for empanelment? (Yes/No) <b>* Please refer to the checklist-Annexure I</b>	
➤ Whether net professional income as declared in the income tax returns for the two assessment years immediately preceding the date of application is Rs. 6(six) lakhs per annum or more? (Mention Yes/No separately for each year)	
<b>Engineer / Bureaucrat / Legal Professional / Indian Legal Service</b>	
➤ Area of Expertise along with length of professional experience	
➤ Details of experience in Arbitration, if any	
➤ Vigilance clearance certificate from the concerned department (Applicable for Govt. Officers)	
➤ Whether net professional income as declared in the income tax returns for the two assessment years immediately preceding the date of application is Rs. 6(six) lakhs per annum or more? (Mention Yes/No separately for each year) [Applicable for Private Sector]	
<b>Chartered Accountant / Company Secretary / Cost &amp; Work Accountant / Other Professional</b>	
➤ Enrolment number, date of enrolment and details of authority/regulator where enrolled	
➤ Area of Expertise along with length of professional experience	
➤ Details of experience in Arbitration, if any	
➤ Vigilance clearance certificate from the concerned department (Applicable for Govt. Officers)	

➤ Whether net professional income as declared in the income tax returns for the two assessment years immediately preceding the date of application is Rs. 6(six) lakhs per annum or more? (Mention Yes/No separately for each year) [Applicable for Private Sector]	
<b>International Arbitrator/Foreign National</b>	
Nationality, Profession, Years of experience and experience in the field of arbitration	
<b>Others (Please Specify)</b>	
Please provide relevant details in terms of the DIAC Empanelment Rules, 2020 (Attach separate sheet, if required)	
<b>PART-III: GENERAL INFORMATION</b>	
In case of applicant being a retired Govt. Official, mention whether any penalty was imposed pursuant to departmental proceedings along with relevant details of penalty or whether any disciplinary proceedings are pending. If so, please provide details thereof	
Whether currently acting as a member of any Tribunal/Authority, if so, please provide name of the Tribunal/Authority and designation along with tenure <sup>2</sup>	
Whether empanelled as an arbitrator with any other institution? If so, please provide name(s) of the institutions with the date of empanelment, along with proof of empanelment	
Number of cases conducted by the applicant as an arbitrator	
Number of cases conducted by the applicant before arbitral tribunal	
Number of cases conducted by the applicant before Courts in arbitration matters	
Particulars of articles relating to arbitration, if any, published in any journal/book/publication	
Please specify experience in other alternative dispute resolution mechanisms such as mediation/conciliation	
Any other relevant information which the applicant may like to furnish	

**Declaration**

1. The information given above is true and correct to my knowledge.
2. I am aware that on attaining the age of 72 years, I shall cease to be on the panel of DIAC, in terms of Rules.

Signature of the applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

<sup>2</sup> Empanelled arbitrators are required to give written notice to the Centre on the appointment as a member of any Tribunal/Authority alongwith details of designation and tenure of such appointment within twenty days of such appointment.

## ANNEXURE- I

**Checklist of documents to be submitted along with the application:****For Senior Advocate**

Copy of notification of designation as Senior Advocate

**For Advocate**

Certificate of enrolment and Certificate of Practice etc.

Copy of orders/judgments w.r.t. appearances before Hon'ble Supreme Court of India or Hon'ble High Court(s) or in Arbitral Proceedings or has acted as an Arbitrator, in atleast 10(ten) Commercial Cases during the two years immediately preceding the date of application for empanelment. [See Rule I(4) DIAC Empanelment Rules, 2020]

Copy of complete ITRs for last two assessment years immediately preceding the date of application for empanelment.

Copy of articles relating to arbitration published in any book/journal (if any).

**For Engineer / Bureaucrat / Legal Professional / Indian Legal Service**

In case the applicant is a retired government employee, a vigilance clearance certificate from the concerned department.

In case the applicant is from private sector, copy of complete ITRs for last two assessment years immediately preceding the date of application for empanelment.

List of cases along with copy of arbitral award(s) conducted by the applicant as an arbitrator/ member of an Arbitral Tribunal.

List of the cases along with copy of arbitral award(s) conducted by the applicant before Arbitral Tribunals.

List of arbitration matters along with copy of Orders/Judgments conducted by the applicant before Courts.

Copy of articles relating to arbitration published in any book/journal (if any).

**For Chartered Accountant / Company Secretary / Cost & Work Accountant / Other Professional**

Certificate of enrolment with the relevant institute (e.g. Institute of Chartered Accountants of India, etc).

In case the applicant is a retired government employee, a vigilance clearance certificate from the concerned department.

In case the applicant is from private sector, copy of complete ITRs for last two assessment years immediately preceding the date of application for empanelment.

List of cases along with copy of arbitral award(s) conducted by the applicant as an arbitrator/ member of an Arbitral Tribunal.

List of the cases along with copy of arbitral award(s) conducted by the applicant before Arbitral Tribunals.

List of arbitration matters along with copy of Orders/Judgments conducted by the applicant before Courts.

Copy of articles relating to arbitration published in any book/journal (if any).

**For International Arbitrator/ Foreign National**

Copy of Passport as proof of nationality.

Copy of articles relating to arbitration published in any book/journal (if any).